

REPORT TO:	SCRUTINY & OVERVIEW COMMITTEE 20 DECEMBER 2011
AGENDA ITEM:	7
SUBJECT:	SCRUTINY WORK PROGRAMME 2011/12
LEAD OFFICER:	Julie Belvir Council Solicitor and Monitoring Officer, Director of Democratic & Legal Services
CABINET MEMBER:	Not applicable
PERSON LEADING AT SCRUTINY COMMITTEE MEETING:	Craig Bowdery Member Services Manager – Scrutiny

ORIGIN OF ITEM:	The Work Programme is scheduled to be considered at every ordinary meeting of the Committee.
BRIEF FOR THE COMMITTEE:	To consider any additions, amendments or changes to the agreed work programme for the Committee in 2011/12.

1. EXECUTIVE SUMMARY

- 1.1 This report details the Committee's agreed work programme for the 2011/12 municipal year. It provides Committee members with an opportunity to discuss any further amendments or additions that it wishes to make.

2. WORK PROGRAMME

- 2.1 The work programme for the Scrutiny & Overview Committee is attached at **Appendix A**. The meeting originally scheduled to take place on 9th February 2012 will now take place on 24th January 2012 to allow for scrutiny of the annual budget to take place within the required timeframe. The Committee has the opportunity to agree further changes to the Work Programme, however any such changes will need to take into consideration the reduced number of managers within the Council.
- 2.2 The Committee is requested to give consideration to any persons that it wishes to attend any future meetings to assist in the consideration of agenda items. This may include Cabinet Members, Council or other public agency officers or representatives of relevant communities.

- 2.3 The Committee is also asked to consider topics for potential briefing sessions or written briefing papers. Suggested topics should be identified to help members deliver effective scrutiny and as such could include information on Council services or national policy.

3. RECOMMENDATIONS

3.1 The Committee is recommended to:

- i) Agree any persons that it wishes to attend forthcoming meetings to assist with consideration of planned agenda items;
- ii) Agree any changes to the Scrutiny & Overview Committee work programme 2011/12;
- iii) Consider potential topics for future briefing sessions or written briefing papers; and

Appendices

A) Scrutiny & Overview Committee work programme 2011/12

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BACKGROUND DOCUMENTS: None